

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Cabinet Sub-Committee (Council Charities)
held in the Floor 1. Rooms 2/3, District Council Offices,
Gernon Road, Letchworth Garden City
on Monday, 16th December, 2019 at 10.00 am

1 ELECTION OF A CHAIRMAN

RESOLVED: That Councillor Steve Jarvis be appointed as Chairman for this meeting of the Cabinet Sub-Committee (Council Charities).

2 APOLOGIES FOR ABSENCE

There were no apologies for absence.

3 MINUTES - 13 DECEMBER 2018

RESOLVED: That the Minutes of the Meeting of the Committee held on 13 December 2018 be approved as a true record of the proceedings and be signed by the Chairman.

4 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

5 CHAIRMAN'S ANNOUNCEMENTS

- (1) The Chairman advised that, in accordance with Council Policy, the meeting would be audio recorded;
- (2) The Chairman drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

6 PUBLIC PARTICIPATION

There were no presentations by members of the public.

7 KGV TRUST REPORT

RESOLVED:

- (1) That the introduction of charges for the hire of the multi use games area at King George 5th Recreation Ground at weekends and after 5pm on weekdays be approved;
- (2) That the Rugby Club taking on maintenance of the disused toilet block adjacent to the play area to use as additional storage space be approved;
- (3) That the Hitchin Town Band undertaking works to alter an existing male toilet into a unisex disabled toilet for use by band members and other users of the rugby club, providing the alterations are in line the Equality Act 2010, be approved.

REASON FOR DECISIONS:

- (1) The introduction of charges for the use of the multi use games area will help to off set the ongoing running costs especially in relation to the use of the flood lights;
- (2) The toilet block is currently unused and could accommodate an increasing demand for storage on site required by the rugby club;
- (3) Hitchin Town Band has submitted plans to alter an existing male toilet into a unisex disabled toilet to meet the needs of their members.

8 ANNUAL REPORTS AND ACCOUNTS FOR COUNCIL ADMINISTERED CHARITIES

RESOLVED:

- (1) That the information required by the Charities Commission for the four registered charities, so that the returns can be submitted prior to the 31st January 2020 deadline be noted;
- (2) That the requirement for those charities with gross income of more than £25k in their financial year to have their accounts independently examined and, as this applies to King George's Field and Hitchin Town Hall Gymnasium and Workmans Hall, instructs this to be undertaken for those accounts for 2018/19 be noted. This will be undertaken by the Shared Internal Audit Service (SIAS).

REASON FOR DECISIONS: To facilitate the submission of approved returns to the Charities Commission.